

ENFORD PARISH COUNCIL

Minutes of the Precept meeting for 2016/17

held at Enford Village Hall on Thursday 10th December 2015 at 6.00p.m.

Present:

Cllr Richard Roberts

Chairman

Cllr Nigel Murray

Vice Chairman

Cllrs D'Arcy-Irvine, Cllr Harbottle

Councillors

Cllr Holdway, Cllr Young

Councillors

Cllr Taylor, Cllr Waight

Councillors

Mrs Elizabeth Harrison

Clerk

Cllr Roberts opened the meeting at 6.10pm

Apologies for absence were received from Cllr Fay, Cllr Petitt and Cllr Holden

The Chairman explained how the figures for discussion had come about. Various meetings and discussions had been held between the Chairman, Vice Chairman and the Clerk. The Chairman had also spoken with the Chairman of Netheravon Parish Council and learned that they build/retain a regular 'pot' for emergency spending – for example the Solar Park application, the Gypsy and Traveller site application etc giving the Council more ability to deal with spending on these issues as may be required. The figures represent a 42% increase on the previous year and breakdown as follows:

Clerk's salary

This has been £2,500.00 p.a. for the last three years. It was proposed by Cllr Murray to increase this to £3,000.00 p.a., seconded by Cllr Harbottle and agreed by the Councillors. It was also agreed to buy a Dictaphone for the Clerk/ Council meetings and a hard-drive for storage. Cllr D'Arcy-Irvine will organise this.

Clerk's expenses

£250.00 p.a. – This figure has been retained from the earlier records. Proposed by Cllr Murray and seconded by Cllr Harbottle and agreed by the Councillors.

Use of office equipment

It was suggested that this figure rises from £100.00 to £200.00 p.a. Proposed by Cllr Murray and seconded by Cllr Harbottle and agreed by the Councillors.

Stationery and photocopying

£150.00 p.a. - This figure has been retained from the earlier records. Proposed by Cllr Murray and seconded by Cllr Harbottle and agreed by the Councillors.

Parish Hall rent

£00.00 - This figure has been retained from the 2015/16 year.

Bus shelters & Encroachment – rent

£90.00 p.a. – There are 3 bus shelters in the Parish and one area of ‘Encroachment’, aka The Community Garden. All these sites are owned by the MOD and in the last two years they have been standardising their rents for such facilities across the Plain. Due to the Clerk’s ‘complaint’ of arbitrary increases, these two facilities (3x bus shelters and the Encroachment) are being held at £45 p.a. with a review date of January 2017.

Insurance

The figure of c£600.00 p.a. has been consistent, in order to keep the PC covered it was suggested to budget for a 10% increase on the previous figure, bringing the total budget to £660.00. All Councillors were in agreement.

Councillor’s expenses

£50.00 –It is suggested this figure remains the same, there is a minimum budget there for potential claims. Cllr Murray needs to present the bill for the wreath. All Councillors were in agreement.

Donations – Last year this total figure was £2,200.00.

All those who received a donation of over £50 in the previous year were written to before the meeting and asked if they foresaw any additional expense for the 2016-17 year so that the Parish Council could take this into account. No specific requests have been received.

The Parochial Church Council

2015/16 - £400.00. It was proposed by Cllr Murray and seconded by Cllr Waight that this figure should remain the same. All Councillors were in agreement.

The Parish Hall

2015/16 - £200.00 - This cheque was not cashed within the 6 month period of its validity. The Parish Hall Management Committee feel they can manage without this donation. It is therefore suggested that no donation is made for 2016/17. It was proposed by Cllr Murray and seconded by Cllr Waight. All Councillors were in agreement.

The Village Hall.

2015/16 - £600.00. It was proposed by Cllr Murray and seconded by Cllr Waight that this figure should remain the same. All Councillors were in agreement.

Section 137 donations-

Enford Football Club

2015/16 - £200 was allocated with an initial donation of £100 made. A further £100 was available but not requested throughout the year. The donation goes to Ollie Stagg who runs the junior training as opposed to the adult section. It was proposed by Cllr Harbottle and seconded by Cllr D’Arcy-Irvine that this should remain the same. All Councillors were in agreement.

Enford Newsletter

2015/16 - £500. It was proposed by Cllr Harbottle and seconded by Cllr D’Arcy-Irvine that this should remain the same. All Councillors were in agreement.

Enford Youth Club

2015/16 - £200. It was suggested that the £200 that would have been allocated to the Parish Hall be redistributed to the Youth Club who are struggling somewhat, giving a total donation of £400. It was proposed by Cllr Harbottle and seconded by Cllr D'Arcy-Irvine. All Councillors were in agreement.

Netheravon Day Centre

2015/16 - £50.00 It was suggested that we continue to make this contribution as it has, in the past, benefited residents of Enford. It was also suggested that it should be advertised in the Newsletter. All Councillors were in agreement.

Parish Plan Contingency

2016/17 - This is a new allocation for funding and it is proposed to allocate £750.00 to go towards projects within the village.

Contingency

2015/16 - £2,000.00. It was agreed to keep this at the same level.

Millennium Playpark

2016/17. It was suggested that a budget of £750.00 be allocated for renewal of equipment and repair costs. (Not everything can be repaired!).

Playpark Lease

£25.00 p.a. – The annual Lease (from Wiltshire Council) has remained at this figure for many years.

Community Garden

2016/2017 - £90.00. It was suggested that the Clerk should contact Landscape Contractors who work locally and could do the 'heavier' work three times a year. They charge £30.00 per hour, have their own equipment and remove the waste. Cllr D'Arcy-Irvine will pass on their contact details to the Clerk.

Election Expenses

2015/16 - £0.00 It is not foreseen that there will be any.

Audit Fees

As the Parish Council will be starting to build up a small 'emergency fund' this will take us over the £10,000 level and will therefore incur charges for the annual external audit. A figure of £300 has been allocated for this.

All Councillors present agreed on each of these proposed figures.

The date of the next meeting (normal EPC business) is Tuesday 15th December at 7.30pm in the Village Hall.

Elizabeth Harrison

Clerk.